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Revised I-9 Form Is Required To Be Used By All Employers By May 7, 2013

By: *Emily J. Bordens*

Employers are now required to use the new Employment Eligibility Verification Form ("I-9 Form") recently released by the U.S. Citizenship and Immigration Services ("USCIS") in order to comply with employment eligibility verification responsibilities for all new hires..

Some significant revisions were made to the I-9 Form. These include:

- New data fields have been inserted, including a field for an employer's foreign passport information;
- More detail and explanation to the instruction section has been added; and
- Changes in the layout of the form (which now comprises two pages in length).

Please note that employers do not need to complete new I-9 Forms for any of their current employees assuming, of course, that a properly completed I-9 Form is on file. If re-verification is required for certain employees, employers should then use the new revised I-9 Form.

The revised I-9 Form is currently available on the USCIS website, by clicking [here](#). There is also revised guidance for completing the I-9 Form, also available on the USCIS website.

The Bottom Line. There are, unfortunately, civil fines and criminal penalties for those employers who fail to use the new form by May 7, 2013. Employers should always speak with counsel regarding any questions about the completion of the new I-9 Form.

For more information about any of the topics covered in this issue of the Labor & Employment Law Alert, please contact:

*Jed L. Marcus, Esq.
jmarcus@bressler.com
973.966.9678*

*Emily J. Bordens, Esq.
ebordens@bressler.com
973.600.4478*

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